



## Facility Improvement Request

Residence Hall: \_\_\_\_\_

Date: \_\_\_\_\_

Submitted by: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Advisor (RC or GA): \_\_\_\_\_

Phone: \_\_\_\_\_

Description of the improvement:

Rationale for the improvement:

**Amount requested: \$** \_\_\_\_\_ **Current balance of hall council budget: \$** \_\_\_\_\_

Budget for the improvement:

*Please attach any supporting documentation that you would like to have considered with your request.*